

**MINUTES OF REGULAR MONTHLY MEETING OF
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS
HELD TUESDAY, JULY 13, 2021 BEGINNING AT 2:00 P.M.**

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday, July 13, 2021, beginning at 2:00 p.m. The meeting will be held at the San Miguel County Commission Chambers at 500 W. National Ave., suite 201.

1 CALL TO ORDER:

2 ROLL CALL:

Upon a call of the roll, Chairman Harold Garcia, present, Vice-Chairman Janice Varela present, Commissioner Max Trujillo present, Commissioner Martin Sena present, Commissioner Kenneth Medina present, and a quorum was duly noted.

3 PLEDGE OF ALLEGIANCE

Commissioners, staff and citizens in attendance joined in the salute.

4 SALUTATION TO NM STATE FLAG

Commissioners, staff and citizens in attendance joined in the salute.

5 APPROVAL OF AGENDA

Commissioner Martin Sena asked for agenda 8B be delayed until recipients of the scholarship arrive.

Motion made by Vice-Chairman Varela to approve agenda with the amended change that item 8B be delayed until scholarship recipients arrive. Second by Commissioner Max Trujillo. Motion carried with amended change.

6 APPROVAL OF MINUTES

Motion made by Commissioner Martin Sena to approve minutes for the June 8, 2021 Regular Commission Meeting. Second by Commissioner Max Trujillo. Motion carried.

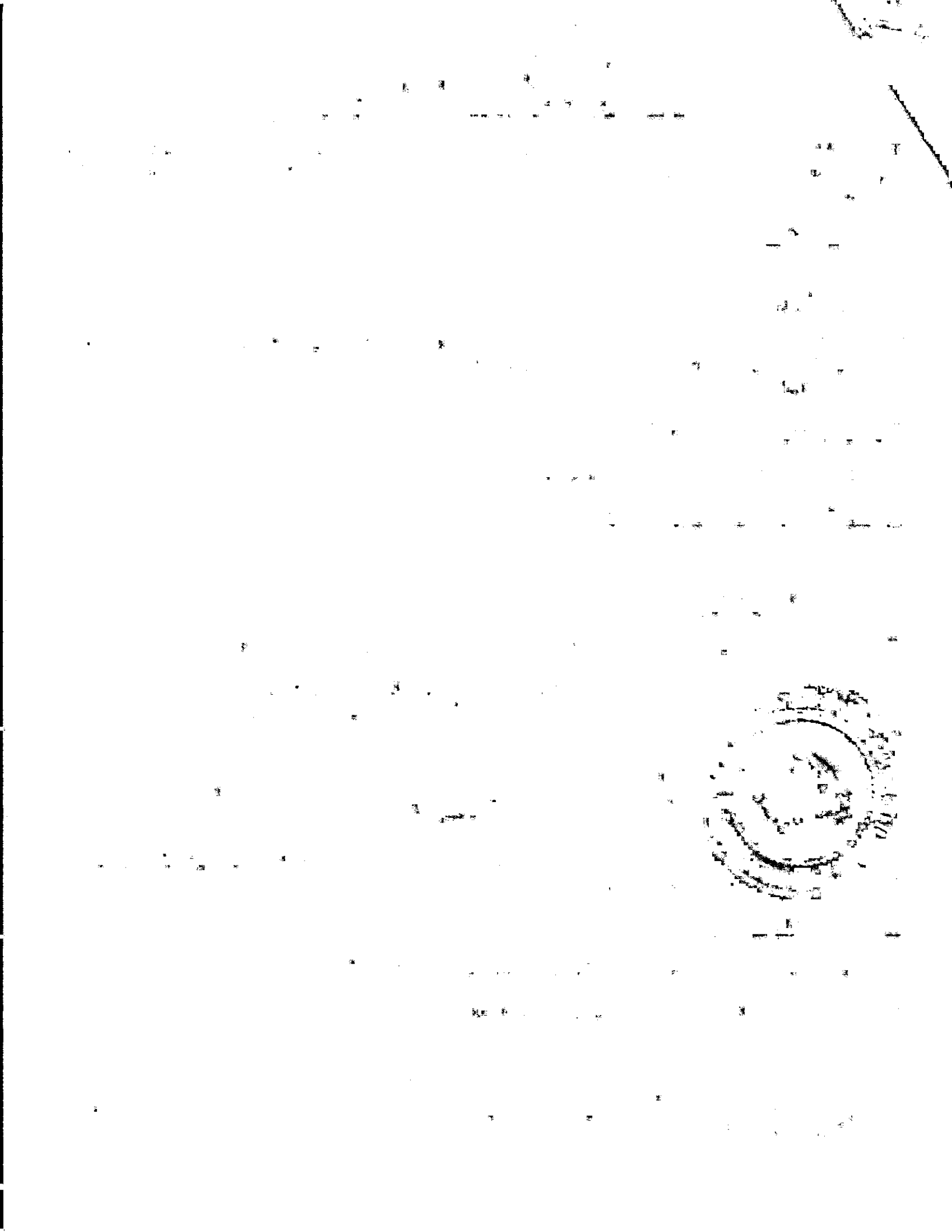
Motion made by Commissioner Max Trujillo to approve minutes for the June 21, 2021 Special Commission Meeting. Second by Commissioner Martin Sena. Motion carried.

7 PUBLIC INPUT FORUM

Manuel J. Garcia – Spoke about the C53B road and C53 Bridge, also Ethics and Government.

Mr. Manuel Martinez of the Hispano Chamber of Commerce introduced Ken Pacheco treasurer of the Hispano Chamber.

Chairman Harold Garcia extended a professional courtesy to Representative Ambrose Castellano to address the Chamber. Representative Castellano thanked the board and offered to help San Miguel County.



NEW BUSINESS

8 Regular Order

a. RETIREMENT AWARD TO ROBERT ARCHULETA

Chairman Harold Garcia presented a plaque commemorating Mr. Archuleta's service to San Miguel County as Public Works Supervisor and Planning and Zoning Supervisor, and thanked him for his tenure. Mr. Archuleta thanked the Commission and County for the opportunity to serve.

b. AWARDS FOR SAN MIGUEL SHOOTING COMPETITION

San Miguel County Extension Agent John D. Martinez presented to the county the winners and honorable mentions of the San Miguel County shooting competition. Mr. Martinez informed that the county placed 3rd in the district competition.

c. COUNTY MANAGERS REPORT

County Manager Joy Ansley informed the Commission of updates in the San Miguel offices and around San Miguel County. Ms. Ansley informed the Commission that Human Resources Supervisor Eileen Sedillo and she attended a Reasonable Suspicion Training and will implement a class for supervisors in the upcoming months.

Public Hearing on FY22 budget for Public Input. Vice-Chairman Varela requests a Public Input Hearing on the budget in Pecos, NM.

Manager Ansley informed the Commission about state legislation regarding the Recreational Use of Cannabis. Planning and Zoning Supervisor Amanda Salas informed the Commission on three state deadlines for cannabis sales and licensing.

For informational purposes only.

d. EL VALLE DE SAN MIGUEL FLYING DIAMOND SCHOLARSHIP RECIPIENT

County Manager Joy Ansley and Vice-Chair Janice Varela and Commissioner Martin Sena presented the recipients with the scholarship Note of Award for \$800 for fall semester. Commissioner Sena requested that the Flying Diamond Scholarship be renamed Manuel "Manny" Villanueva Scholarship.

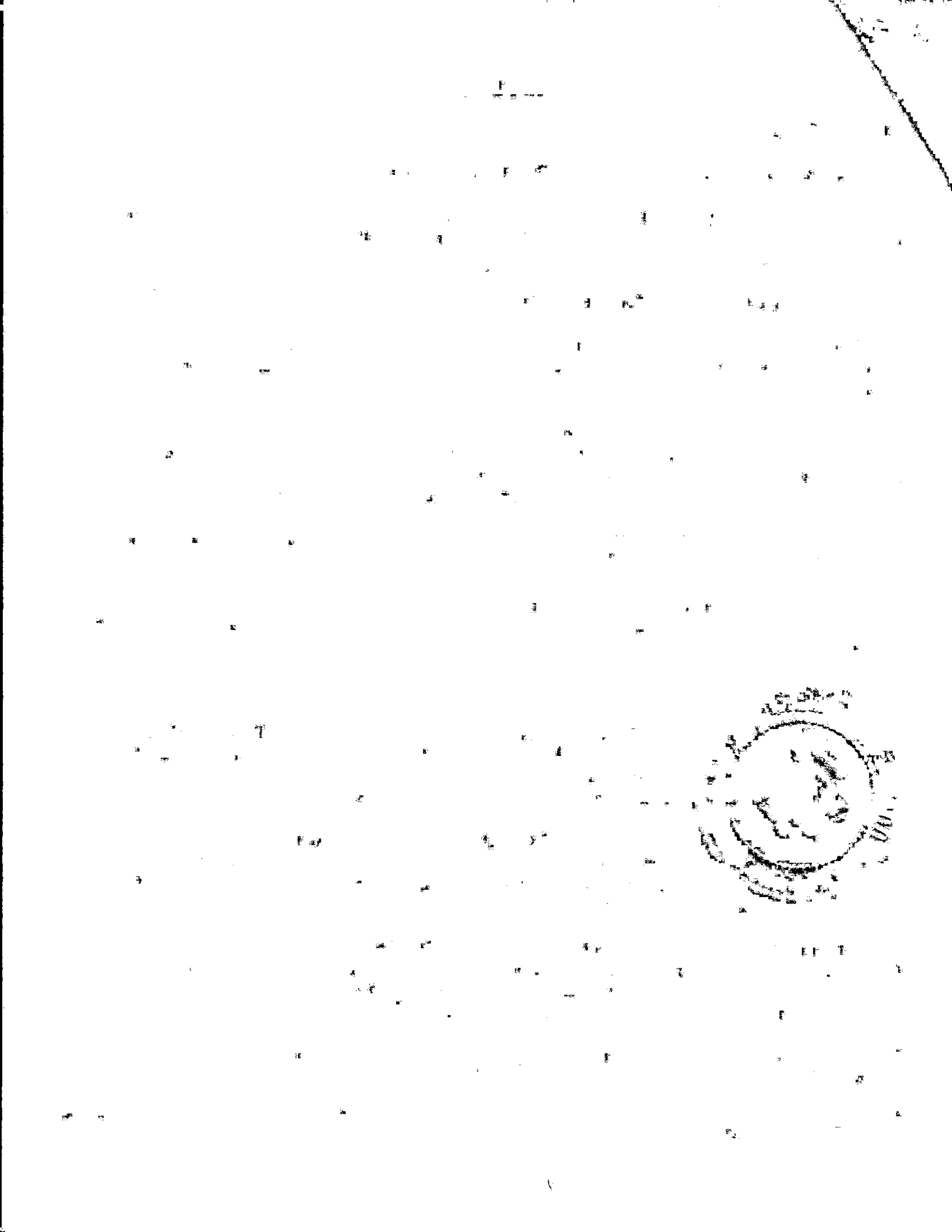
e. PROPOSED RETREAT FOR ELECTED OFFICIALS AND SUPERVISORS

County Manager Joy Ansley informed the Commission that the retreat would be on July 22 and 23 at Pendarie's Resort from 8AM-5PM. Breakfast and lunch will be provided. Department supervisors and elected officials input Agenda items to Manager Ainsley.

f. PROPOSED MOU WITH THE VILLAGE OF PECOS FOR EMS SERVICE

County Manager Joy Ansley presented the operations contract for EMS for Village of Pecos. The agreement has been approved by Village of Pecos and County Attorney Dave Romero Jr. County Manager asked the Commission to approve the MOU on EMS service with Village of Pecos.

Motion made by Commissioner Max Trujillo to approve the MOU with the Village of Pecos EMS Service. Second by Vice-Chairman Janice Varela. Motion carried.



g. CONSIDERATION OF OLD WOOD LEASE

County Manager Joy Ansley presented the lease agreement between Old Wood and the County. County Attorney Dave Romero Jr., informed there would be an increase of \$100.00/month for three years and that each year it would increase by \$15.00. An agreement was reached on the disputed utility bill of \$1,100, and the county agreed to install a unisex bathroom in the building. John Wood informed the Commission on operations and income.

Motion made by Vice-Chairman Janice Varela to approve the lease agreement with Old Wood. Second by Commissioner Max Trujillo. Motion carried.

h. PROPOSED REAL PROPERTY PURCHASE

County Manager Joy Ansley recommended that this item be held for discussion later.

i. ECONOMIC DEVELOPMENT IN SAN MIGUEL COUNTY

County Manager Joy Ansley asked for the Commission to approve a discussion to create an economic development director/team to pursue Economic Development in the County. For information and consideration only.

j. RECONFIRM APPROVAL OF SOLID WASTE ORDINANCE SMC-11-10-20

County Attorney Dave Romero Jr. asked the Commission to reconfirm the approval as the one approved in November 10, 2020 was not recorded or attested to – Attorney Romero wanted confirmation at this juncture to ensure approval. Amendments and addendums to the Ordinance can be acted on in future.

Motion made by Commissioner Max Trujillo to reconfirm Solid Waste Ordinance SMC-11-10-20. Second by Commission Kenneth Medina. Motion carried. Attorney Dave Romero Jr., asked for a roll-call vote: all Commission Members voted yea, approval carried at 3:36 PM.

k. APPROVAL OF CDWI GRANT AGREEMENT

DWI Coordinator Jesus Romero asked the Commission to approve the request for funds for FY22 for the SafeRide program of the County.

Motion made by Commissioner Martin Sena to approve the grant request. Second by Commissioner Kenneth Medina. Motion carried.

l. JOB DESCRIPTION, NEW POSITION, ADMINISTRATIVE ASSISTANT/PROBATE CLERK

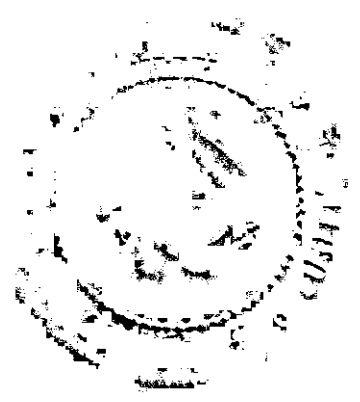
County Manager Joy Ansley asked the Commission to approve the job description for Administrative Assistant/Probate Clerk.

Motion to approve made by Commissioner Kenneth Medina. Second by Commissioner Martin Sena. Motion carried.

County Clerk Geraldine E. Gutierrez informed the Commission that Zachary Garza was awarded the position.

m. RESOLUTION NO. 2021-07-13 (NEW PRECINTS)

County Clerk Geraldine E. Gutierrez asked the Commission to approve the creation of a new precinct by Resolution 2021-07-13 created by splitting precinct 5 to create new precinct 34.



Motion to approve Resolution 2021-07-13 by Vice-Chairman Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

n. RESOLUTION NO. 2021-07-13-A – CLERK POLLING PLACES

County Clerk Geraldine E. Gutierrez asked the Commission to approve polling places in 2022-23 elections and appoint the Board of Registration for the County.

Motion to approve Resolution 2021-07-13-A by Commissioner Kenneth Medina. Second by Commissioner Martin Sena. Motion carried.

o. CONTRACT FOR DETAINEE CONFINEMENT BETWEEN SMC AND THE CITY OF LAS VEGAS

Warden Antonio Padilla asked the Commission to approve the contract for detainment of inmates between the City of Las Vegas and the County.

Motion to approve Contract by Commissioner Martin Sena. Second by Commissioner Kenneth Medina. Motion carried.

p. RESOLUTION NO. 07-06-21-S-RAP

Fleet, Building and Safety Officer Dawn Kryder asked the Commission to approve the County's Risk Assessment Program for safety compliance.

Motion to approve by Commissioner Max Trujillo. Second by Vice-Chairman Janice Varela. Motion carried.

q. SAFETY AND LOSS CONTROL MANUAL ADM-R-07-13-21

Fleet, Building and Safety Officer Dawn Kryder asked the Commission to approve the County's Safety and Loss Control Manual ADM-R-07-13-21.

Motion to approve by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

r. PUBLIC WORKS DIVISION REPORT

San Miguel County Public Works Road Foreman Arnold Lopez presented to the Commission the monthly road maintenance report and blading of all County roads for the month of March 2021.

For informational purposes only.

s. CONSIDERATION OF RESOLUTION SMC-07-13-2021-SP-LGRF WAIVER

Public Works Director Gerald Garcia requested approval of Resolution SMC-07-13-2021-SP-LGRF waiver.

Motion to approve by Commissioner Max Trujillo. Second by Vice-Chairman Janice Varela. Motion carried.

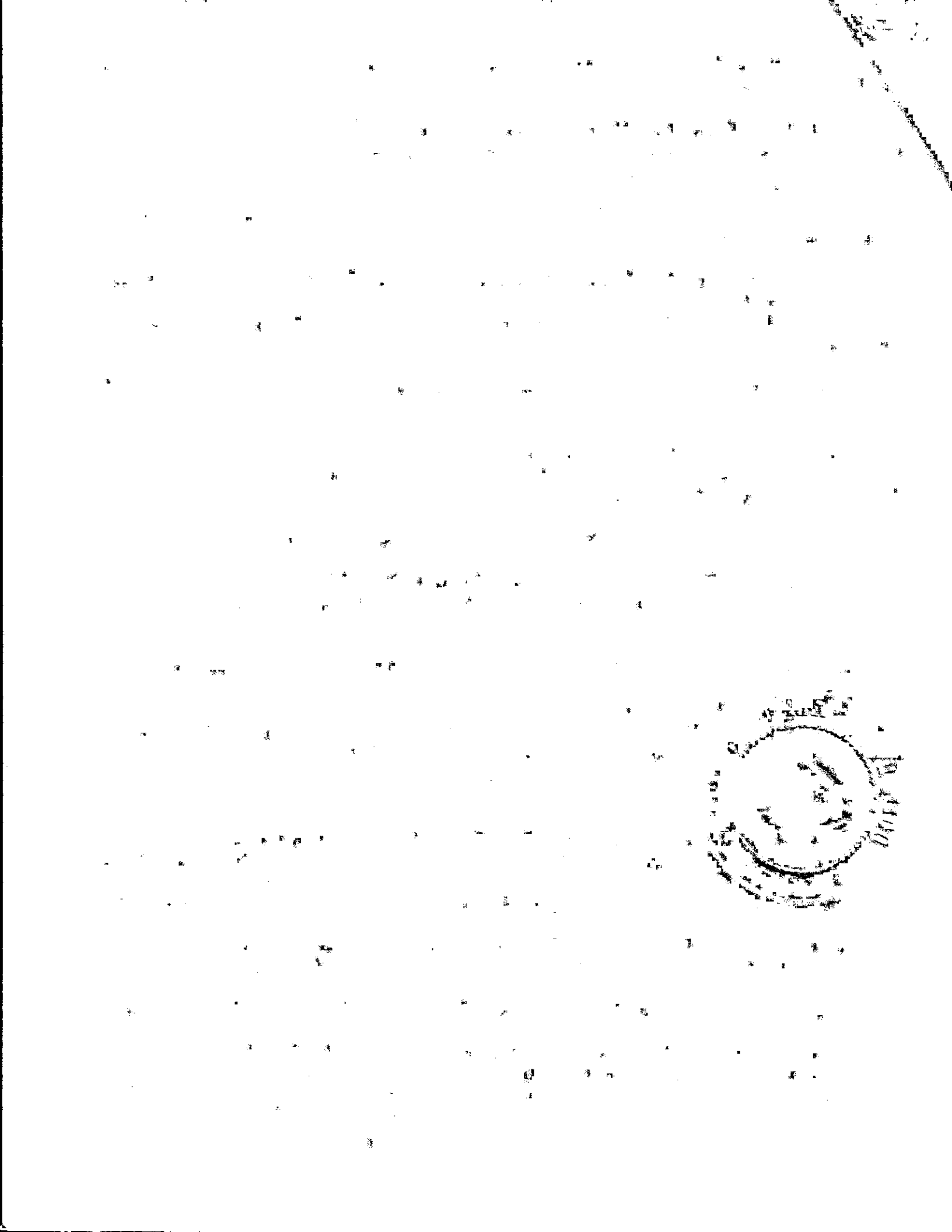
t. CONSIDERATION OF RESOLUTION SMC-07-13-2021-CAP-LGRF WAIVER

Public Works Director Gerald Garcia requested approval of Resolution SMC-07-13-2021-CAP-LGRF waiver.

Motion to approve by Commissioner Max Trujillo. Second by Chairman Harold Garcia. Motion carried.

u. CONSIDERATION OF MOU WITH SAN MIGUEL COUNTY FAMILY AND COMMUNITY HEALTH COUNCIL FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ainsley requested the Commission approve MOU with San Miguel County Family and



Community Health Council for fiscal assistance in FY22.

Motion to approve by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

v. CONSIDERATION OF MOU WITH NMSU EXTENSION OFFICE FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with NMSU Extension Office for fiscal assistance in FY22.

Motion to approve MOU by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

w. CONSIDERATION OF MOU WITH LAS VEGAS SENIOR CITIZENS PROGRAM FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with Las Vegas Senior Citizens Program for fiscal assistance in FY22.

Motion to approve MOU by Commissioner Max Trujillo. Second by Vice-Chairman Janice Varela. Motion carried.

x. CONSIDERATION OF MOU WITH THE SAMARITAN HOUSE FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with The Samaritan House for fiscal assistance in FY22.

Motion to approve MOU by Vice-Chairman Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

y. CONSIDERATION OF MOU WITH IMAGINATION LIBRARY FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with Imagination Library for fiscal assistance in FY22.

Motion to approve MOU by Vice-Chairman Janice Varela. Second by Commissioner Kenneth Medina. Motion carried.

z. CONSIDERATION OF MOU WITH NORTHEASTERN BOOKMOBILE FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with Northeastern Bookmobile for fiscal assistance in FY22.

Motion to approve MOU by Commissioner Max Trujillo. Second by Vice-Chairman Janice Varela. Motion carried.

aa. CONSIDERATION OF MOU WITH LAS VEGAS/SAN MIGUEL CHAMBER OF COMMERCE FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with Las Vegas/San Miguel Chamber of Commerce for fiscal assistance in FY22.



Motion to approve by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

ab. CONSIDERATION OF MOU WITH VILLANUEVA LIBRARY FOR FISCAL ASSISTANCE IN FY2022

County Manager Joy Ansley requested the Commission approve MOU with Villanueva Library for fiscal assistance in FY22.

Motion to approve MOU by Vice-Chairman Janice Varela. Second by Commissioner Martin Sena. Motion carried.

ac. CONSIDERATION OF MOU WITH HISPANO CHAMBER OF COMMERCE FOR FISCAL ASSISTANCE FY2022

County Manager Joy Ansley requested the Commission approve MOU with Hispano Chamber of Commerce for fiscal assistance in FY22.

Motion to approve MOU by Commissioner Kenneth Medina. Second by Commissioner Martin Sena. Motion carried.

ad. RENEWAL OF THE TEMPORARY USE AGREEMENT FOR THE PARCEL OF LAND OWNED BY THE STATE OF NEW MEXICO, DEPARTMENT OF GAME AND FISH TO SAN MIGUEL COUNTY

Planning and Zoning Supervisor Amanda Salas asked the commission to approve the agreement for temporary use of the parcel of land granted to San Miguel County by State of New Mexico Department of Game and Fish.

Motion to approve Temporary Use Agreement by Commissioner Max Trujillo. Second by Commissioner Martin Sena. Motion carried.

9. BOARD OF FINANCE MEETING

a. RESOLUTION 2021-07-13-F1 SUMMER INTERNSHIP PROGRAM FUNDS

Finance Director Melinda Gonzales asked the Commission to approve Resolution 2021-07-13, and asked that the Fund 328 now be referenced as Summer Internship Program.

Motion to approve Resolution 2021-07-13-F1 by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

b. RESOLUTION 2021-07-13-F2

Finance Director Melinda Gonzales asked the Commission to approve Resolution 2021-07-13-F2.

Motion to approve Resolution 2021-07-13-F2 by Commissioner Kenneth Medina. Second by Vice-Chairman Janice Varela. Motion carried.

c. ACCOUNTS PAYABLE FOR THE MONTHS OF APRIL AND MAY 2021

County Finance Director Melinda Gonzales presented to the Commission the recent payments processed through the finance office, and payments by Bernalillo County on behalf of San Miguel County. Ms. Melinda Gonzales requested Commission review and approve the accounts payable report for the months of April and May 2021.



Motion to approve April and May accounts payables made by Commissioner Max Trujillo. Second by Vice-Chairman Janice Varela. Motion carried.

d. RECEIPT REPORT FOR THE MONTHS OF APRIL AND MAY 2021

County Finance Director Melinda Gonzales presented to the Commission with the Receipt Detail Report for the months of April and May 2021.

Motion to approve Receipt Report April/May 2021 made by Vice-Chairman Janice Varela. Second by Commissioner Kenneth Medina. Motion carried.

e. JOURNAL ENTRY REPORT FOR THE MONTHS OF APRIL AND MAY 2021

County Finance Director Melinda Gonzales presented to the Commission with the Journal Entry Report for the months of April and May 2021.

This item is for informational purposes only.

f. CASH BALANCE REPORT FOR THE MONTHS OF APRIL AND MAY 2021

County Finance Director Melinda Gonzales presented to the Commission with the Cash Balance Report for the months of April and May 2021.

This item is for informational purposes only.

g. BUDGET REPORT FOR THE PERIOD OF JULY 1, 2020 THROUGH MAY, 2021

County Finance Director Melinda Gonzales presented to the Commission with the year-to-date Budget Report which includes April 2021.

This item is for informational purposes only.

h. BANK TRANSFERS FOR THE 4TH QUARTER

County Finance Director Melinda Gonzales presented to the Commission with the Report of Bank Transfers for 4th Quarter.

This item is for informational purposes only.

Regular Meeting Agenda business is complete. Motion made by Commissioner Max Trujillo to adjourn regular meeting and enter Executive Session. Second by Commissioner Kenneth Medina. Motion carried and Executive Session was entered in at 4:24 PM.

EXECUTIVE / CLOSED SESSION

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county departments.

Certain Purchases, as permitted by NMSA 1978, Section 10-15-1(H)(6) (as amended) of the Open Meetings Act, and Section 13-1-116 of the Procurement Code:

Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act.

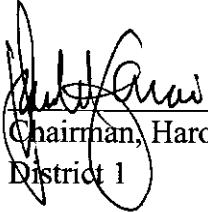
- San Miguel County vs. Alta Vista Regional Hospital;



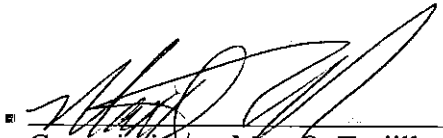
RESUME REGULAR COMMISSION MEETING

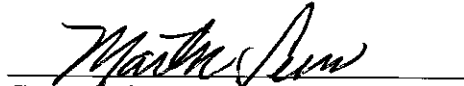
10. ADJOURNMENT

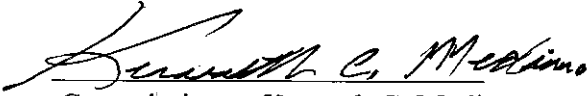
Approved this 10th day of August, 2021 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held July 13, 2021.


Chairman, Harold M. Garcia
District 1

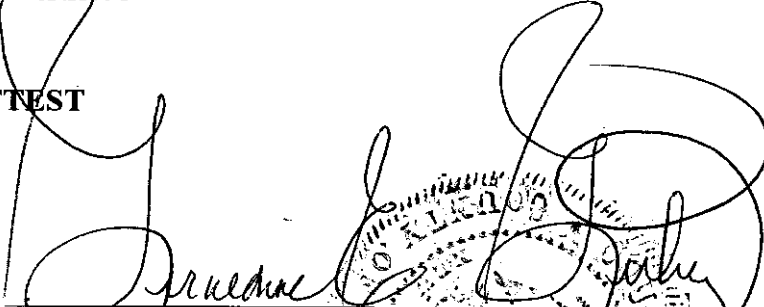
Vice-Chairman, Janice C. Varela
District 2

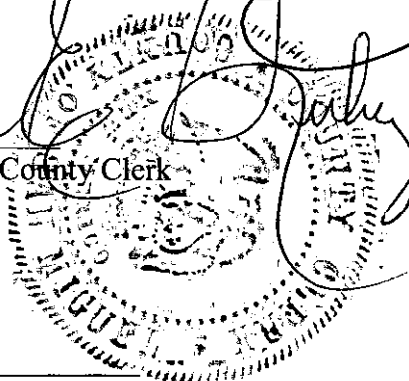

Commissioner, Max O. Trujillo
District 3



Commissioner, Martin Sena
District 4


Commissioner, Kenneth C. Medina
District 5

ATTEST


Geraldine E. Gutierrez, County Clerk

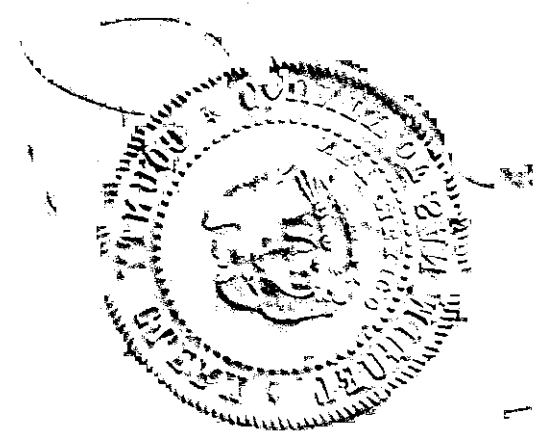



Minutes Submitted by Jacob P. Gonzales

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